



## Little Badgers Information leaflet

The Holme School  
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<http://www.littlebadgerspreschool.co.uk/>

We are delighted that you have chosen to look around Little Badgers Pre-school  
*Our team of dedicated caring staff aim to provide all the children with the best start to their education in a safe, stimulating and exciting environment. The utmost importance is placed on ensuring children feel settled, secure and happy.*

### **Our Setting**

#### **We pride ourselves on having excellent outside areas**

Little Badgers Pre-school is situated within the Holme School grounds. The outside environment is a very important part of our curriculum where children explore, develop and recreate learning experiences that help them make sense of the world. Our setting consists of a classroom, cosy, lobby area and a toilet and hand washing facilities. The setting doors are locked at all times while children are on the premises.

Our setting is open 5 days a week and follows Hampshire schools term times.

We welcome children from 2 years old to school age.

### *A safe caring environment for your child to grow*

- Motivated staff
- We usually exceed the Ofsted ratios of 1 adult to every 4 children who are aged 2 years and 1 adult to every 8 children 3 and over
- All staff fully DBS checked as standard and are regularly checked using the update service

#### **Opening times**

**We are open** 38 weeks 5 days each week

**We are closed** 14 weeks

The times we are open are 8.30am – 3pm Mon- Thur and 8.30am -1pm on Fridays with various starting and finishing times.

## Our Staff qualifications

Mrs E Fyfield	Manager/ Owner of setting	Foundation Degree in Early Years Care and Education/ Safeguarding/ SENCO/ First Aid/ Epi Pen
Mrs E Knight	Deputy supervisor /Designated Safeguarding Officer	Level 4 NVQ Childcare First Aid/ Epi Pen
Kelly Keddle	Deputy Supervisor	Level 3 NVQ Childcare First Aid Fire marshal
Claudia Marking	Practitioner	Level 3 NVQ Childcare First aid
Kerry Radford	Practitioner	Level 3 NVQ First aid, Health and hygiene Safe guarding
Jemma Barker	Practitioner	Level 3 For the Children and Young People's Workforce, First aid, Safe Guarding L4
Katie Henning	practitioner	Level 3 NVQ, First Aid, Safe guarding
Sara Alderson	Practitioner	Level 3 NVQ, First Aid, Safe Guarding

Government Early years funding applies the term after children's 3<sup>rd</sup> birthday.

You are entitled to 15 hours free funding per week but you must acknowledge this on the funding forms, as changes cannot be made later. Top up fees only apply to additional hours attended.

30 hours EY funding – We offer a limited amount of these hours and we may not be able to offer the full amount. However you are permitted to take these hours via another setting or childminder. We will place your child on a waiting list and keep you informed about the availability of these places.

**Fees** The fees are £ per hour payable monthly/weekly/daily/half-termly/termly in advance. Fees must still be paid if children are absent, we do not offer reductions or alternative days for any absences. If your child has to be absent over a long period of time, talk to Mrs Elaine Fyfield who is the manager.

**Deposit Fee – There is a deposit payable fee of £60.00 payable at the time of being offered a place for your child. The deposit will be deducted from the last months fees if they are paid up to date. There is no deposit required for totally funded places.**

For your child to keep her/his place at the setting, you must pay the fees. We are in receipt of nursery education funding for two, three and four year olds; where funding is not received, then fees apply.

### Parent/ Carer's partnerships

We recognise parents/carers as the first and most important educators of their children and wish to work with you to help them reach their full potential. It is important that you feel you are able to talk to us about your child both formally and informally and this can be done very effectively through communicating with your child's key person.

## **Key persons**

Each child will be assigned a key person who's role is to build a nurturing relationship with them and a mutually respectful relationship with you. The key person will ensure that every child's care is tailored to meet their individual needs

## **A typical school day involves the following:-**

There are various starting times at our setting from 8.30am.. Each child has a named peg where their coats and bags can be placed. Once inside, the children are encouraged to find their own name card and place on the registration board. Children are recorded in the attendance register on arrival by a member of staff. Children will be able to select from a range of materials and experiences, indoors and outdoors, known as continuous provision. They will be able to select from sand, water, play dough, small world play, construction etc. Many activities are tailored to a child's individual needs and interests and you can help us by letting us know about these interests. Our structured times are based on the child's ability to sit and listen for extended times. Additional staff will supervise activities for children who are not ready for more structured learning and some children may have structured play tailored to their individual needs.

*There are a full range of activities on offer designed around your child's interests.*

- We operate according to EYFS framework 2021
- EYFS themes – A Unique Child, Positive Relationships, Enabling Environments and Learning and Development.
- Learning and play is guided by the children's interests
- Pre-reading and writing skills activities
- Counting and number work
- Music, movement, poems and rhymes
- Story sessions
- Mark Making activities
- IT activities
- Cooking
- Building and creating activities
- Dressing up and lots of pretend play
- Sand and water play
- Play dough and other messy stuff!

## **Settling your Child**

We encourage children to visit with parents. This demonstrates that your child is happy in their environment. We ask you to come and settle your child gradually to allow them to adjust to the transition, and build a good relationship with their key person.

### **Parental involvement**

We actively promote parental involvement in your child's education with us. We hold regular reviews with parents. We welcome you to events and functions and your help is appreciated within the setting.

### **Behaviour Management**

All adults in the setting will ensure that the rules are applied consistently, so children begin to understand the expected standard of behaviour. They will provide positive role models for the children with regard to friendliness, care and respect towards the children and their colleagues.

When children behave in an unacceptable way, it will be made clear to the child that it is their behaviour that is unwelcome, not the child.

Help and support from outside agencies may be requested if required with your permission.

### **Snack time**

We adhere to a healthy eating plan and takes in to account cultural, allergy, dietary requirements. Children wash their hands before collecting a plate, cup and then name card (with supervision if needed) to bring to the table. An adult will supervise children with additional needs. Milk or water are offered, fruit, toast, malt loaf, crackers, bread sticks etc. Children are encouraged to bring in a variety of fruit to share with the other children.

Lunch time.

We have an optional lunch break every day from 12 - 1pm where children are able to enjoy their lunch with other children. Please provide a lunch box, and drink, and a small range of healthy foods. e.g. 2 small sandwiches, a piece of fruit and yogurt. (NO NUT PRODUCTS)

### **Library books**

Children are provided with a book bag and can choose a book on their own or with parents/carers to take home. The children then return the bag at their next session and choose a different book to take home.

### **Learning Journals**

Children's progress and development is recorded online via Eylog. Parents have access by a secure password. The record includes photographs, children's work, their interest and next steps for development. Please share your children's home achievements with us, we love to see your photographs.

### **Nappies**

All key persons are happy to change nappies and will do so when and as needed. Please provide nappies, nappy sacks, creams, etc. We also encourage use of potty and toilet and will work with parents when they think their child is ready for the transition from nappies.

### **Weather policy**

We operate a sun policy and we require parents to provide sun cream and sun hats for children for outside play. Please apply sun cream before arrival if possible. We do have our

own sun cream which we may ask you to apply if you forget to apply your own brand. Children will require hats, scarves, gloves and wellies etc. for colder weather

### **Medical information**

If your child becomes ill during the opening hours of the setting we will inform you via Eylog or your emergency phone contacts. Ongoing health issues are managed with a health care plan being put in place. Outside agencies may help with training our staff to administer epi pens or inhalers correctly.

### **Special Educational needs/inclusion/support services**

It is part of the pre-schools policy to make sure we meet the needs of each individual child, giving them opportunities to participate fully in all the regular routines and activities. We have a Special Needs Co-ordinator within our team of staff who works closely with a range of professionals and agencies. Full details of our Inclusion policy can be found on the link below [http://www.parentvoice.info/en/Home\\_Page](http://www.parentvoice.info/en/Home_Page)

Please feel free to talk to us, we want your child's experience to be a happy one, filled with fun; where they thrive and reach their full potential.

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