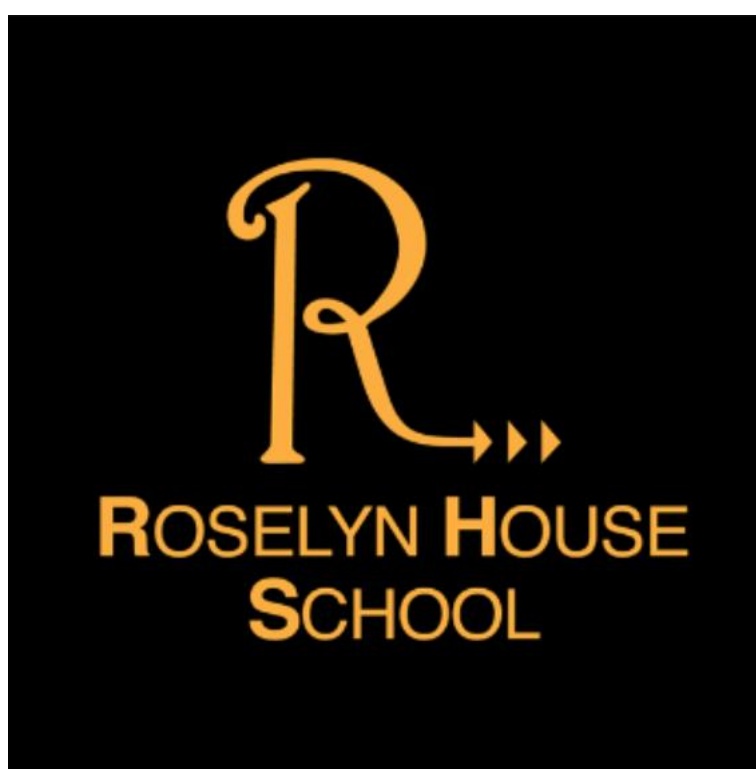


Use of USB Devices Policy

Roselyn House School

2026 – 2027



Approved by:	Rachel Smith	Date: 01/09/2026
Last reviewed on:	September 2026	
Next review due by:	September 2027	

ROSELYN HOUSE SCHOOL

USE OF USB DEVICES

Name	Use	Personal Data Stored
Jack Birkenhead	Store Powerpoint Presentations	No
Dave Somers	IT Updates	No
Jacqueline Oneil	Scan documents	Yes but deleted immediately after sending
Louise Mercer	Scan documents	No