

Outbreak Management Plan

September 2021

MAGPIES

Covid-19 response manager - Vicki Court: Preschool Manager

Covid-19 deputy response manager - Sarah McNulty: Preschool Deputy Manager

Prioritising education

Covid response managers will ensure any decisions regarding the closure of the settings will prioritise against any further educational drawbacks. Attendance restrictions will only be considered as a last resort.

Extra action - 'stepping measures up'

Extra action will be taken if an increased number of cases are reported in the setting. The following thresholds will be used to determine when extra action will be introduced:

- 10% of children and staff who have mixed closely in the setting that test positive within a 10-day period.
- 5 or more confirmed cases of Covid-19 across preschool and/or the wrap around provision.
- 10% or more of all staff being confirmed as positive in the previous 10 days.
- If there have been any hospital admissions or deaths due to Covid-19 in the settings.

Extra action will include:

- Return to the system of controls used during the 20/21 academic year during the peak of the pandemic. To be

reintroduced for a reasonable period of time.

- ❑ Seeking additional public health advice by phoning the DfE helpline (0800 046 8687, option 1)
- ❑ Face masks will be reintroduced at drop off and collection times.
- ❑ Self-isolation of close contacts, to be followed on the advice from Public Health England and Educationcovid19@oxfordshire.gov.uk
- ❑ Asymptomatic testing of parents and carers may be advised, depending on advice given to Magpies by Public Health England and Educationcovid19@oxfordshire.gov.uk
- ❑ Separate 'bubbles' to be reintroduced, including but not limited to separate zones used during wraparound care sessions, the reintroduction of deep cleans and removal/replacement of resources between zones and/or preschool. Zones to have exclusive use of resources and equipment.
- ❑ 72 hours rest period between all toys used at preschool, with the reintroduction of the 3-day rota system for all resources, including but not exclusively to toys, books, display items and outdoor toys.
- ❑ Single use malleable play, to be used by one child only.

Positive staff member

The Self-Isolation Service Hub will be called on 020 3743 6715 as soon as a positive test result is reported. The NHS Test and Trace Account ID of the person who tested positive, alongside the names of co-workers in the setting will be given. This will ensure contacts will receive the necessary public health advice. Parents will be notified that a member of staff has tested positive. No further details will be provided due to GDPR.

Testing

Staff will continue to use LFT every Wednesday and Sunday, with a

positive result being reported in the first instance to Vicki Court, Manager. Once a positive result is received a PCR test will be booked and self-isolation will begin until results are received.

Face coverings

From September 2021 we will no longer be advising parents to use face coverings during drop off or collection. However, the use of face coverings may be reintroduced as part of our 'extra action' and the return of our previous system of controls.

Hygiene

Cleaning regimes will continue to be increased, with regularly used surfaces and 'touch points' to be cleaned regularly throughout the day. We will continue with the following cleaning routine:

- The 'catch it, bin it, kill it' approach
- Any resources put in a child's mouth will be sterilised in Milton for a minimum of 15 minutes.
- Hand sanitiser will be used on entrance and exit of the setting.
- The room will be well ventilated at all times.
- Toilet and sinks to be cleaned between groups.

Increased ventilation

Windows will be open to allow for increased ventilation in the setting. Doors will remain open where safeguarding allows.

Other measures

Parents and carers will continue to be advised not to enter the setting during drop off and collection times if their child is happy and well settled. New parents will be allowed to support the children during

drop off times at Magpies Preschool.

All individual activities will be risk assessed at the time of consideration.

Trips and visits will be started to be reintroduced. Priority will always be whether the trip or event is still appropriate and safe. This includes, but is not limited to:

- Educational visits
- Open days
- Taster sessions
- Visitors

Attendance restrictions

Attendance restrictions will only be imposed as a short-term measure and as a last resort. This will be on public health advice to an individual setting or due to government advice in order to suppress or manage a dangerous variant and to prevent pressure on the NHS. Face to face education will continue to be a priority to vulnerable children and children of critical workers. In such a situation the setting will return to providing teaching activities on 'tapestry' and regular phone calls made to support parents. This will take place by Vicki Court working to provide regular online learning experiences. The setting will remain open for all groups advised by the DfE with an appropriate level of familiar staff providing an educational experience during any partial closures.

Mixing of groups

Preschool, wraparound care and holiday club will allow the mixture of different year groups and schools. This will be amended during times of extra action.

Safeguarding

The setting will continue to use the statutory safeguarding guidance, including:

- Keeping children safe in education

- ❑ Working together to safeguard children
- ❑ Early Years Foundation Stage framework

The setting will regularly review the child protection policy so that it reflects the local restrictions and remains effective. A DSL or deputy will continue to remain onsite where possible. In cases where this is not possible the DSL will be contactable by telephone.

Vulnerable children

As an educational setting we will continue to work closely with the parents or carers and the local authority where necessary. The child will be offered a place and encouraged to attend. An action plan will be put in place to maintain contact and ensure remote learning is being accessed if the child is not in attendance.

Moving forward

We will continue to proceed with caution, finding the right balance between protecting public health and living with Covid-19. The objective will be to provide children with face-to-face teaching and providing wraparound childcare for working parents. We will continue to aim to minimise any control measures which disrupts their education.

FURTHER INFORMATION REGARDING REPORTING COVID-19 CASES:

Reporting COVID-19 Cases (from 23rd August 2021)

Contacting the Local Authority (LA)

You **should** report all COVID-19 cases to

Educationcovid19@oxfordshire.gov.uk

If you wish to speak to a member of the team, please provide a direct phone number, they will call you as soon as they are able to do so. The team contains both School Improvement and Public Health colleagues.

Contacting the DfE COVID-19 Helpline

If you need advice or support, you can contact the DfE helpline on 0800 046 8687.

Email: dfc.coronavirushelpline@education.gov.uk

It is not mandatory to contact this helpline if you are comfortable managing your own cases.

Helpline opening hours: Monday to Friday from 8am to 6pm (plus Saturday-Sunday 10am-6pm for advice about cases or other COVID-19 related issues). The DfE helpline has an escalation process with the PHE Health Protection Teams and will notify them of any complex cases and issues which might require their input.

Contacting your local HPT

There **is no routine requirement** to report COVID 19 cases, or COVID 19 related situations, to your local HPT. However, please contact them if you meet the criteria below, they can help with your risk assessments and give you further advice. Sometimes you might also require a multiagency response to support you.

Email: ICC.TVPHEC@phe.gov.uk