

TAMAR VALLEY MG OWNERS CLUB CONSTITUTION

AND RULES 2023

1. NAME

The name of the club is TAMAR VALLEY MG OWNERS CLUB

(Banking under the name of TAMAR VALLEY MG CLUB)

2. OBJECTIVES

- (a) To promote interest in the MG Marque and classic cars.
- (b) To provide social events with a broad appeal for the enjoyment of all members.
- (c) To maintain an interest in the activities of other related Clubs and Associations.

3. MEMBERSHIP

Open to any person with an interest in MG cars. Membership may be single or may include a partner as a joint member who will have voting rights as described below in paragraph 9. Other persons associated with the member(s) may attend club activities. If for any reason a member is excluded from the club, all memberships associated with that person are also cancelled. A member may be excluded for behaviour considered to bring the Club into disrepute and this is the decision of the elected Committee.

4. SUBSCRIPTION

- (a) To be paid annually on the date of the AGM in March.
- (b) Amount to be decided by the elected Committee.

5. MANAGEMENT

- (a) The Committee will consist, as a minimum, of three Club Officers: a Chair, an Area and Club Secretary and a Treasurer. Ideally, in addition to these three club officers there will also be an Events Secretary, a Social Secretary and Members' Representative(s). The Chair holds a casting vote and whether Club Officers or not, all other committee members have equal voting rights.
- (b) All Committee members are elected each year by the membership at the Annual General Meeting (AGM), with the exception of the Chair who is elected from the standing Committee by the Committee members at their last Meeting preceding the AGM. Nominations for Committee posts should be passed to the Chair by the date highlighted on the nomination form. If for any reason a committee member needs to be replaced in year, the committee may co-opt a replacement, but will seek the members' approval by means of an Emergency General Meeting (EGM), generally to be added to the next monthly Club Meeting.
- (c) The general management of the Club shall be carried out by the elected Committee, keeping the membership informed of any decisions that they make by means of the Agendas and Minutes of the Committee Meetings, or verbally / email should decisions be made outside of a Committee Meeting.
- (d) Committee Meetings will take place at least 3 times per year and the Agendas and approved Minutes will be available to all members on request from the Club Secretary.

(e) The elected Committee is authorised to spend up to 20% of the Club's funds within the year. The funds are defined as those available at the beginning of the year after the Annual subscriptions have been collected, as advised by the Treasurer. Any amount over and above this will need a majority approval from the membership.

6. ROLES AND RESPONSIBILITIES

(a) **Core Roles and Responsibilities.**

Chair. To be elected from and by the committee and can also hold another role. Lead meetings and hold a casting vote. Signatory on bank account.

Area/Club Secretary. This is the only MGOC required post. Responsible for the link with the MGOC and arranging insurance for club activity where the club property, such as the event shelter or flags, are deployed. The Secretary will submit a monthly update to Enjoying MG Magazine, together with a photograph. Signatory on bank account.

Treasurer. Responsible for administering club funds. Signatory on bank account.

Events Secretary. Responsible for planning External Events, including club weekends away and shows.

Social Secretary. Responsible for planning the activity programme for Club Meetings. Support and advise members conducting monthly runs. Social activity such as the Christmas Dinner.

Members Representatives (Up to two). Alongside other committee members to act as a conduit for the views of the wider membership. The role is the usual route for members to begin to take part in the running of the club, enhancing the breadth of views in committee. New members are strongly encouraged to consider volunteering for this role to find out more about the running of the club, if only for a year.

(b) **Secondary Roles.** These may be conducted by any member(s) of the Committee.

Newsletters. The production of a monthly Newsletter.

Media. The management of the Website. This can be a single committee member or shared across a number of committee members.

7. MEETINGS

(a) The AGM will be held in March each year, in concert with the club meeting. After opening the meeting the Chair will propose any changes to the Club Constitution (which the committee have agreed) to the membership for discussion and agreement. The Club Officer's final reports will be presented and then the Committee will be disbanded. The new Committee members for the coming year will then be elected.

(b) The Club will generally meet on the second Monday of every month as published in Enjoying MG, the official magazine of the MG Owners Club. Exceptions may apply, particularly in response to Bank Holidays and Easter. The December meeting is usually replaced by a Christmas social event.

(c) During the year there will be a programme of events including car shows, organised runs, social gatherings and competitions.

8. COMMUNICATION

(a) In accordance with the General Data Protection Regulations (May 2018), members' addresses and telephone numbers are available to Committee Members only, strictly for use in connection with Club business and will not be released to anyone else without prior approval of the member concerned. All email communication to members should be bcc.

(b) Under the regulations, all members have the right to opt out of the Club keeping a record of their contact details and contacting them in any way. Members wishing to exercise this option should make their preferences known to the Club Secretary. Details of past members will be deleted from the Club records as and when their membership lapses.

9. VOTING

Each member of the age of 16 has one vote. This is independent of car ownership. The Chair has a casting vote.

10. FUNDS

(a) Club funds are to be placed in a bank authorised by the Committee. The Treasurer may conduct internet banking for the club, with the Club Secretary covering in his or her absence. The issuing of cheques shall require the signature of two Club Officers.

(b) The Treasurer is to record every transaction and be prepared to present auditable accounts should they be required. Each Monthly Meeting the Treasurer will present a very brief account of the funds.

(c) If a member books to go to an event and does not attend, and the Club incurs the cost, that member will be expected to still pay for the event.

11. CLUB TERMINATION

In the event of the Club ceasing to function for any reason, a Final General Meeting will be held to decide the disposal of any club assets.

12. This 2023 version of the Club Constitution was agreed by the membership at the AGM in March 2023.