## Frequently Asked Questions

**WHAT IS AN ON-LINE INTERNSHIP?** It is a project-work done remotely in collaboration with an employer, an organization or an institution. English is usually the working language. Knowledge of a second language is an asset. The employer and the candidate will keep in touch by email and other Internet tools. The project-work may be a research, a plan, a projecting work etc.

**DO YOU HAVE A LIST OF ALL AVAILABLE ON-LINE INTERNSHIPS?** An indicative list of available project-works is issued quarterly. Please, don't take it as the Holy Scripture: 95% of our candidates are offered project-works which are similar (most of the times, even better), yet not the same as in this list. Project-works come and go very fast: the position you like on day X may not be available on day X+10.

**CAN I APPLY FOR A POSITION WHICH IS NOT IN THE LIST?** Yes, you can.

**CAN I WORK INDIVIDUALLY?** Yes.

WHAT IS THE DURATION OF AN INTERNSHIP? 4-12 weeks.

**WHAT IS THE INTENSIVITY OF AN INTERNSHIP?** It depends on your preference. Most of students want to work 6-10 hours a week. We don't offer less than 4 hours and more than 20 hours per week.

WHAT DOCUMENTS DO YOU NEED FROM THE CANDIDATES? Profile/CV including academic and job background, filled and signed application form, and a motivational letter.

**WHAT ARE THE PREREQUITES?** The students must have proved knowledge of the specific field of application. English must be at least B1.

WHAT ARE MINIMUM AND MAXIMUM AGES TO APPLY FOR AN ONLINE INTERNSHIP? We can offer different internships specifically targeted on the needs of high school, undergraduate and graduate students.

WHO SHALL SIGN THE APPLICATION FORM? The agent is authorized to fill, sign, scan and email the application form on behalf of the candidate. Once received, we declare our intent to start the search issuing an invoice within 2-15 working days. If the search is not feasible, we tell the agent.

**WHAT IS THE DEPOSIT?** It's the full tuition fee which must be paid in advance. The deposit must be paid free of bank charges. Due to many bad experiences, we will not accept to start the process unless 100% of the deposit is received. If the candidate doesn't trust us, we can't trust her/him.

**IS THE DEPOSIT REFUNDABLE?** Yes. If we are unable to provide any offer matching the candidate's request within 20 working days, we refund 100% of the amount we received.

**WHAT ARE THE WAYS OF PAYMENT?** PayPal or, preferably, bank money transfer.

**HOW LONG WILL IT TAKE TO BE ASSIGNED AN ON-LINE INTERNSHIP?** The search for a project-works will take 5-20 working days from the day we receive the deposit depending on the requested position. Working days don't include UK holidays and bank holidays. If the candidate agrees and in case the specific position requires it, we may search for a position for another 20 working days.

WHO PROVIDES THE INTERNSHIP? The employer may be a company, an organization or an institution.

**UP TO WHAT EXTENT CAN THE INTERN INTERACT WITH THE COMPANY/ORGANIZATION?** The company will use an email with Europ. Education address. They will offer plenty of tutoring and support. The student is NOT authorized to call or meet the company without their invitation.

**WILL THE CANDIDATE RECEIVE GUIDELINES ON HOW TO FULFILL THE PROJECT?** At the time of assignment of a project, the candidate will be given the specific instructions.

**WHAT IS THE FINAL ASSESSMENT?** A manager/engineer of the employer will evaluate in writing the work done by the candidate, the skills he/she proved, and the level of collaboration/team-working implemented.

**WHAT IS THE FINAL CERTIFICATE?** It's statement that the project was done, and the candidate can put it in her/his CV.

**IS THERE ANY POSITION INCLUDING A SALARY?** Not right now. In the future, it may be possible. The main purpose of our on-line internships is to improve the candidate's CV.