



Gestió dels usuaris de la impressora

Lloc web des d'un ordinador connectat a la xarxa del centre

Anar a l'apartat d'iniciar sessió a la cantonada superior dreta

Home

English Switch Refresh ?

■ Status/Information >
■ Device Management >
■ Print Job/Stored File >
■ Convenient Links

■ Device Name : RICOH MP C4504ex
■ Location :
■ Control Panel : Smart Operation Panel
■ Comment :
■ Host Name : RICOH-MPC4504ex

Alert

- Alert
- Messages (0item(s))

Status

- System Status OK
- Toner Status OK
- Waste Toner Bottle Status OK
- Input Tray Almost Out of Paper
- Output Tray Status OK

Check Details

Un cop iniciada la sessió dins de l'apartat "Device management" anar a "Adress Book".

Seleccionar "Detail Input" i tot seguir "Add User"

RICOH MP C4504ex Web Image Monitor

Home

Address List (Display All Items) Refresh ?

Back

With Easy Input you can edit the Address Book with a wizard method but you cannot edit all items.
With Detail Input you can edit all items.

Easy Input | Detail Input 1

To Address List (Display Specified No. of Items) >>

Add User Change Delete Add Group Maintenance Central Management

Completed 31 / 31 item(s)

Selected 0 Select All Deselect All User(s) : 31 / 2000 item(s) Group(s) : 0 / 100 item(s) Programmed User Code : 31 / 1000 item(s)

Type	Registration No.	Name	User Code	Date Last Used	Email Address	Folder
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Un cop al nou apartat escriure el nom del nou usuari/a

Establir el seu codi escrivint 00 i les 3 darreres xifres del dni del nou usuari/a

Establir els permisos en blanc i negre, document server, scanner i browser



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Home Administrator

OK Save and Add Another Cancel

Registration No. : 00040
Name :
Key Display :
Display Priority : Priority5 1: High Priority - 10: Low Priority

Title

Title 1 : None
Title 2 : None
Title 3 : None
Add to Freq. : On Off

Authentication Information

User Code : 00 ***
SMTP Authentication : Specify Other Auth. Info below: Do not Specify
Login User Name :
Login Password : Change
Folder Authentication : Specify Other Auth. Info below: Do not Specify
Login User Name :
Login Password : Change
LDAP Authentication : Specify Other Auth. Info below: Do not Specify
Login User Name :
Login Password : Change

Available Functions

Copier : Full Color Two-color Single Color Black & White
Color Copy Mode Limitation : Limit to Auto Color Selection Full Color / Auto Color Selection
Printer : Color Black & White
Other functions : Document Server Fax Scanner Browser

Un cop introduïda tota la informació desar i sortir.